

STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: July 27, 2023

Time: 5:30 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 5:30 p.m.](#)

Agenda

1. CALL TO ORDER (Board Pres. Wood)

2. APPROVAL OF THE AGENDA

Motion_____Second_____

3. CITIZENS COMMENTS (Recording Secretary Oesterle)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues.

Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. INTRODUCTION OF NEW EMPLOYEES

Health Sciences – Dean Allison Brosch

- *Krista Poe*, Nursing Instructor

Student and Academic Support Services – Dean Dr. Autumn Porter

- *Natalie Hague*, Admissions Coordinator

Academic and Student Success – VP Dr. Michael Murders

- *Seth Stucker*, Welding Instructor/Program Coordinator
- *James Kilby*, IEM Instructor/Program Coordinator

President's Office – Dr. Brent Bates

- *Deshon Portley*, Assistant Men's Basketball Coach & MPC Assistant

5. APPROVAL OF MINUTES FOR THE JUNE 29, 2023, BOARD MEETING AS PUBLISHED.

Motion_____Second_____

6. WARRANT #12, JUNE 2023 (VP Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #12 are hereby approved and ratified as the acts of the Board of Trustees.

Motion_____Second_____

7. INSTITUTIONAL REPORTS

- Dual Credit (Kristy Woolery, Cara Barth-Fagan)
- SkillsUSA Student Recognition (Brady Glover, Eric Thomas)

8. LOAN & LEASE PAYMENT SCHEDULES (VP Acuff)

It is recommended that the Board of Trustees approve all loan and lease payments due in FY2024 be paid as designated.

Heckart Science and Allied Health COP	\$600,375	UMB
TRANE Equipment Lease/Purchase Agreement	\$459,974	Bank of America
Olen Howard Workforce Innovation Center	\$542,582	Cedar Rapids Bank & Trust
Lake Ozarks Campus	\$169,781	Baily & Blum, Inc
Clinton Campus	\$197,828	Golden Valley MH
Science Hall Boonville	\$ 25,400	City of Boonville
Eldon Career Center	\$ 30,000	Eldon School District
Copiers/Print Room	\$ 60,000	Marco

Motion_____Second_____

9. ACCOUNTS RECEIVABLE WRITEOFF (VP Acuff)

It is recommended that the Board of Trustees authorize the Vice President, Finance & Administration to write-off \$342,186.21 as uncollected balances for the fiscal year 2023.

Motion_____Second_____

10. COMMERCIAL INSURANCE COVERAGES (VP Acuff)

It is recommended that the Board of Trustees approve the commercial insurance renewal premium payment to Assured Partners of Sedalia, MO, in the amount of \$487,924 for FY2024. This has been accounted for in the FY2024 budget.

Motion_____Second_____

11. ATHLETIC INSURANCE COVERAGE (VP Acuff)

It is recommended that the Board of Trustees approve the athletic insurance renewal premium payment to Arthur J. Gallagher, First Agency Branch of Kalamazoo, MI, in the amount of \$72,141 for FY2024. This has been accounted for in the FY2024 budget.

Motion_____ Second_____

12. CANVAS LMS CONTRACT RENEWAL (VP Acuff)

It is recommended that the Board of Trustees approve the Instructure renewal contract for the Canvas LMS for a period of 5 years for a total cost of \$495,687.50. The cost for FY2024 is \$93,362.50 and is accounted for in the FY2024 budget.

Motion_____ Second_____

13. BRED COWS PURCHASE (VP Acuff)

It is recommended that the Board of Trustees approve the purchase of 23 Bred Cows from Venters Bros Farms, LLC of Sedalia, MO, for \$39,100. These Bred Cows will be for the academic programs within the Agriculture Department. Funding is the J. Higdon Potter Educational Foundation.

Motion_____ Second_____

14. FIELDING FIRE ALARM SYSTEM (VP Acuff)

It is recommended that the Board of Trustees accept the bid for the Fielding Technical Center Fire Alarm Replacement in the amount of \$120,284 from Soteria Fire Safety, LLC, of Overland Park, KS. One other bid was received. It is further recommended that the Vice President for Finance and Administration be authorized and directed to sign the Agreement with Soteria Fire Safety and perform those acts as necessary to carry out the terms of the Agreement. The funding source is College Capital reserves.

Motion_____ Second_____

15. RECYCLES MORE! GRANT (VP Acuff)

It is recommended that the Board of Trustees accept the Recycles More! grant in the amount of \$69,054.06 from the West Central Solid Waste Management District F. These funds will be used for the purchase of a utility vehicle with hydraulic loader for placing ferrous and non-ferrous metals into containers for recycling from our larger machining/welding lab. They will also be used to purchase additional Recycle collection bins and prepaid shipping containers for recyclable batteries, ballasts, and lamps. Acceptance of these funds requires a 15% SFCC match (\$10,358.15) of the total project amount of \$79,412.21. Funding for the match is the FY2024 Operating budget.

Motion_____ Second_____

16. HIGH-FIDELITY ADULT PATIENT SIMULATOR (VP Acuff)

It is recommended that the Board of Trustees accept the sole source purchase from CAE Healthcare, Inc of Chicago, IL, in the amount of \$70,000 for an Apollo high-fidelity adult patient simulator package. This simulator will be utilized in the Sedalia Nursing Program. Funding is 75% Enhancement Grant and 25% FY2024 Operating Budget.

Motion_____ Second_____

17. RESIDENCE HALL CONSTRUCTION DOCUMENTS (VP Acuff)

It is recommended that the Board of Trustees accept the bid from Robert Rollings Architects, LLC, of Sedalia, MO, in the amount of \$425,000 for continued Architectural Services for the new Residence Hall. The bid includes final design development, detailed construction documents, bidding/negotiation services and construction administration services through project completion. It is further recommended that the President and Vice President for Finance and Administration be authorized and directed to sign the Agreement with Robert Rollings Architects and perform those acts as necessary to carry out the terms of the Agreement. The funding source is College Capital reserves, with those reserves to be replenished with Financing Proceeds upon approval and receipt of project financing.

Motion_____ Second_____

18. PRESIDENT’S REPORT (Pres. Bates)

19. FINANCIAL REPORT (VP Acuff)

- Monthly Financial Report
- Quarterly Investment Report

20. JUNE “BOARD REPORTING” PURCHASES (VP Acuff) – *Informational Purposes Only*

During the month of June 2023, the following purchases between \$10,000 and \$25,000 were made:

Holem Excavating	South Parking Lot Water Drainage	\$13,600.00
Technolutions	Slate CRM Annual Renewal	\$25,000.00
Avante Health	Surg Tech Operating Table	\$14,900.00
EAB	Consulting Access Annual Fee	\$24,500.00
Jackson Concrete	Campus Walkway Repairs	\$16,350.00
Robert Rollings Arch.	Residence Hall Design Work	\$18,322.86

21. BOARD DISCUSSION

22. NEXT MEETING

The next Board of Trustees General Session meeting will be held on August 24, 2023, at 5:30 p.m. in the Hopkins Board Room.

23. REQUEST FOR CLOSED SESSION

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on July 27, 2023, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3)

Motion_____ Second_____

Roll Call:

Amie Breshears_____Tim Carr_____

Justin Hubbs_____Tom Oldham_____

Richard Parker_____Patricia Wood_____

24. GENERAL SESSION MEETING ADJOURNED

Motion_____ Second_____

Mission

State Fair Community College provides relevant and responsive learning experiences that empower our students and communities to prosper.

Vision

State Fair Community College will be the communities' preferred choice, where students, faculty, and staff realize their confidence, passion, skills, and potential.