

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: March 24, 2022

Time: 4:00 P.M.

Location: Thompson Conference Center, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 4:00 P.M.](#)

## Agenda

### 1. CALL TO ORDER (President Eaton)

### 2. APPROVAL OF THE AGENDA

Motion\_\_\_\_\_Second\_\_\_\_\_

### 3. CITIZENS COMMENTS (Recording Secretary, Turley)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

### 4. APPROVAL OF MINUTES FOR THE FEBRUARY 24, 2022, BOARD MEETING AS PUBLISHED

Motion\_\_\_\_\_Second\_\_\_\_\_

### 5. WARRANT #8, FEBRUARY 2022 (VP, Acuff)

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #8 are hereby approved and ratified as the acts of the Board of Trustees.

Motion\_\_\_\_\_Second\_\_\_\_\_

**6. FY 2023 TUITION/FEE RATES (VP, Acuff/President Anderson)**

It is recommended the Board of Trustees approve the following tuition and fee rates for the 2022-2023 academic year. SFCC did not increase tuition rates for the current academic year and proposes the following modest increase:

- In-District residents \$121.00 per credit hour, \$4 increase.
- Missouri residents \$183.00 per credit hour, \$8 increase.
- Non-Missouri residents \$247.00 per credit hour, \$10 increase.
- Dual Credit \$79.00 per credit hour, no increase.
- Technology Fee \$30.00 per credit hour, no increase.

The rate for covered individuals under 38 U.S.C. §379 (Veterans’ Benefits) including Whiteman Air Force Base active duty personnel, their spouse and dependent children that do not meet In-District residency requirements is set at the Board approved Missouri resident tuition rate.

It is recommended these tuition and fee rates be effective for the Fall 2022 semester through the Summer 2023 semester.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**7. FY23 OCCUPATIONAL THERAPY ASSISTANT (OTA) PROGRAM TUITION (President Anderson)**

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the OTA program for 2022-2023 at \$205.00 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (State Fair Community College) collects tuition/fees for the OTA program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$262 per credit hour. It is recommended that the Board of Trustees approve the tuition for the OTA program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2022 semester through the Summer 2023 semester.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**8. FY23 MEDICAL LABORATORY TECHNICIAN (MLT) PROGRAM TUITION (President Anderson)**

The Missouri Health Professions Consortium (MHPC) has set the Charge-back fees for the MLT program for 2022-2023 at \$253.24 per credit hour. Based on the recommendation by the MHPC, the fiscal agent (Moberly Area Community College) collects tuition/fees for the MLT program calculated as the charge-back fee times a 28% upcharge (rounded to the nearest dollar) resulting in a tuition rate of \$324 per credit hour. It is recommended the Board of Trustees approve the tuition for the MLT program as shown above. Upon approval, the tuition and fees will be effective for the Fall 2022 semester through the Summer 2023 semester.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**9. APPROVAL OF FULL TIME FACULTY, EXEMPT, AND ADMINISTRATIVE POSITIONS FOR FY 2023 (HR, R. Dawson/President, Anderson)**

Pending final approval of the FY 2023 budget, it is recommended that the Board of Trustees approve the full-time faculty, exempt, and administrative positions as presented and the new positions as listed, which have been included in the FY23 budget development process.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**10. EMPLOYEE COMPENSATION FOR FY 2023 (President Anderson)**

It is recommended the Board of Trustees adopt the following compensation increases for FY 2023 for employees in good standing and hired into their current position before February 1, 2022.

1. Full-time Faculty: Provide a 1.2% increase to the current faculty salary base for both 168-day, 180-day and 184-day contracts; provide one step advancement on the updated salary schedule (unless at maximum step); and increase overload compensation for full-time faculty to \$650/credit hour.
2. Non-instructional full-time staff: Increase minimum hourly wage to \$15/hour and provide appropriate adjustment for individuals impacted by salary compression and a 3.0% increase for all others.
3. Adjunct faculty: Increase compensation to \$625/credit hour.
4. Permanent part-time classified staff: 3.0% increase.
5. Work-study and students: Increase \$0.85 per hour to \$12.00 per hour effective January 1, 2023.
6. Adjustments as appropriate for educational attainment, professional development activities, job reclassification, and/or equity.

The above compensation package has been taken into consideration in the development of the Fiscal Year 2023 budget.

It is recommended that the Board of Trustees approve the compensation increases pending final approval of the FY23 budget.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**11. FY 2023 GROUP HEALTH PLAN (President Anderson)**

It is recommended the Board of Trustees accept the renewal proposal from Missouri Education Health Group (MEHG). It is further recommended that the President or Vice President for Finance and Administration be authorized to sign the necessary cooperative agreement.

	FY22 Base Plan	FY22 Buy Up Plan	FY22 \$3,000 HSA	FY23 Base Plan	FY23 Buy Up Plan	FY23 \$3,000 HSA
Employee	\$718.00	\$821.00	\$620.00	\$743.00	\$850.00	\$642.00
Employee/Spouse	\$1,435.00	\$1,657.00	\$1,251.00	\$1,485.00	\$1,715.00	\$1,294.00
Employee/Child(ren)	\$1,256.00	\$1,452.00	\$1,096.00	\$1,300.00	\$1,503.00	\$1,134.00
Family	\$1,972.00	\$2,173.00	\$1,640.00	\$2,041.00	\$2,249.00	\$1,698.00
Deductible	\$1,500	\$1,500	\$3,000	\$1,500	\$1,500	\$3,000
Co-pay In/Out	80%/50%	80%/50%	100%/70%	80%/50%	80%/50%	100%/70%
Out-of-Pocket	\$6,250	\$5,700	\$6,750	\$6,250	\$5,700	\$6,750

MEHG, is managed and serviced by Valentine-Weis Consulting Group in Moberly, Missouri. The coverage is provided through United Healthcare (UHC) Choice Plus. This represents a 3.5% increase to the college from the FY22 rates. The proposed plan includes a base option, a buy-up option and an option with a Health Savings Account (HSA).

Motion\_\_\_\_\_Second\_\_\_\_\_

**12. FY 2023 DENTAL INSURANCE (President Anderson)**

It is recommended that the Board of Trustees accept the proposal from Missouri Education Health Group (MEHG) for dental insurance for Fiscal Year 2023. The proposed plan would be through United Healthcare and Board-paid rate for each full-time employee is \$29.47 per month, the proposed family rate is \$80.88, which results in a 0% increase from the prior year.

Motion\_\_\_\_\_Second\_\_\_\_\_

**13. FY 2023 VISION INSURANCE (President Anderson)**

It is recommended that the Board of Trustees accept the proposal from Missouri Education Health Group (MEHG) for the Vision Insurance for Fiscal Year 2023. The proposed plan would be through United Healthcare and the rates: \$10.41 per month for employee coverage, \$17.55 per month for employee and spouse coverage, \$17.90 per month for employee and children coverage, and \$28.31 per month for family coverage. The rates for the vision plan, which is optional and paid for by the employee, represents a 0% increase from the fiscal year 2022 rates.

Motion\_\_\_\_\_Second\_\_\_\_\_

**14. SUMMERS HOURS (President Anderson)**

It is recommended the Board of Trustees approve the college closing offices at noon on Friday during the months of June and July in 2022, 2023 and 2024, allowing for coordination with the 2022-2024 academic calendar. It also is recommended the Board approve employees to work a 36-hour work week plus 4 hours holiday pay.

Motion\_\_\_\_\_Second\_\_\_\_\_

**15. HEWLETT-PACKARD FINANCIAL SERVICES COMPANY (VP Acuff)**

On August 22, 2017, State Fair Community College entered into a direct borrowing lease purchase agreement with Hewlett-Packard Financial Services Company in the amount of \$850,977 at 3.5% interest to finance computer and network equipment. This loan is set to mature in FY2023. It is recommended that the Board of Trustees approve payment of the FY2023 pay-off balance of this loan, an amount of \$94,894.72, in FY2022. Funding will be FY2022 Operating Budget.

Motion\_\_\_\_\_Second\_\_\_\_\_

**16. MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT – DIVISION OF ENERGY (VP Acuff)**

On December 15, 2011, State Fair Community College entered into a direct borrowing loan agreement with the Missouri Department of Economic Development – Division of Energy in the amount of \$1,035,950 at 2.0% interest to finance an energy efficiency project. This loan is set to mature in FY2023. It is recommended that the Board of Trustees approve payment of the FY2023 pay-off balance of this loan, an amount of \$98,012.80, in FY2022. Funding will be FY2022 Operating Budget.

Motion\_\_\_\_\_Second\_\_\_\_\_

**17. CAMPUS PARKING LOTS & REPAVING (VP Acuff)**

It is recommended the Board of Trustees accept the winning bid as presented for milling and paving of parking lots and roadways on the State Fair Community College Campus in Sedalia, Missouri. Funding is 100% State of Missouri deferred maintenance appropriations.

Motion\_\_\_\_\_Second\_\_\_\_\_

**18. YEATER & HECKART PARKING LOT IMPROVEMENTS (VP Acuff)**

It is recommended the Board of Trustees accept the winning bid as presented for Yeater and Heckart parking lot improvements on the State Fair Community College Campus in Sedalia, Missouri. Funding is 100% State of Missouri deferred maintenance appropriations.

Motion\_\_\_\_\_Second\_\_\_\_\_

**19. PRESIDENT’S REPORT (Dr. Anderson)**

**20. FINANCIAL REPORT (VP Acuff)**

- Monthly Financial Report

**21. BOARD DISCUSSION**

- Special Board of Trustee General Session Meeting for Election Certification and Board Elections.

**22. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on March 24, 2022 in Yeater Room 148 on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Motion\_\_\_\_\_Second\_\_\_\_\_

Roll Call:

Randall Eaton_____	Tim Carr_____
Justin Hubbs_____	Nick La Strada_____
Richard Parker_____	Patricia Wood_____

**23. DATE OF NEXT REGULAR MEETING**

The next regular meeting will be held April 28, 2022 at 4:00 pm in the Hopkins Board Room.

**24. MEETING ADJOURNED**

Motion\_\_\_\_\_Second\_\_\_\_\_