

**Work Session:** The Board of Trustees will meet at 3:00 p.m. prior to the Board Meeting for a Work Session to discuss the Budget and Facilities Projects.

# STATE FAIR COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING AGENDA

Date: April 28, 2022

Time: 4:00 P.M.

Location: Hopkins Board Room, a public forum. If you would like to view the meeting virtually, please visit the [State Fair Community College YouTube Channel @ 4:00 P.M.](#)

## Agenda

### 1. CALL TO ORDER (President Wood)

### 2. APPROVAL OF THE AGENDA

Motion \_\_\_\_\_ Second \_\_\_\_\_

### 3. CITIZENS COMMENTS (Recording Secretary, Turley)

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues.

Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

### 4. INTRODUCTION OF NEW EMPLOYEES

### 5. INSTITUTIONAL REPORT (SFCC Speech & Debate Team, Instructor Kaila Todd)

**6. APPROVAL OF MINUTES FOR THE APRIL 14, 2022 SPECIAL BOARD MEETING AS PUBLISHED.**

Motion\_\_\_\_\_Second\_\_\_\_\_

**7. WARRANT #9, MARCH 2022 (VP, Acuff)**

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #9 are hereby approved and ratified as the acts of the Board of Trustees.

Motion\_\_\_\_\_Second\_\_\_\_\_

**8. NEW PERSONNEL SERVICE POLICY EMPLOYEE EMERITUS RECOGNITION (President Anderson)**

It is recommended the Board of Trustees approve the addition of Policy 4625, Employee Emeritus Recognition to Personnel Services Policies and Regulations as presented; these have been approved by College Council and ELT.

Motion\_\_\_\_\_Second\_\_\_\_\_

**9. FOODSERVICE KITCHEN AND DINING RENOVATIONS (VP Acuff)**

It is recommended that the Board of Trustees reject all bids for the renovations to the Foodservice kitchen/dining services located in the Parkhurst Commons of the Stauffacher Building.

Motion\_\_\_\_\_Second\_\_\_\_\_

**10. AMENDMENT TO THE AGREEMENT BETWEEN SFCC AND GREAT WESTERN DINING (VP Acuff)**

It is recommended that the Board of Trustees accept the proposal from Great Western Dining of Tipton, MO to renew and amend the current Professional Services Agreement. This renewal will extend the contract for a period of 15 years commencing July 1, 2022 with an expiration of June 30, 2037. The agreement may be terminated at any time upon 90 days written notice to Great Western Dining. It is further recommended that the President or the Vice President for Finance & Administration be authorized and directed to sign the Renewal and Amendment with Great Western Dining, Inc., incorporated herein by reference, and perform those acts as necessary to carry out and perform the terms of the Agreement.

Motion\_\_\_\_\_Second\_\_\_\_\_

**11. FOODSERVICE KITCHEN AND DINING EQUIPMENT (VP Acuff)**

It is recommended that the Board of Trustees accept the bid for Foodservice dining and kitchen equipment in the amount of \$678,613.75 from Ford Hotel Supply of St. Louis, MO for the renovation of the kitchen preparation, serving and dining area located in the Stauffacher Building. It is further recommended that the President or the Vice President for Finance & Administration be authorized and directed to sign any and all contracts and agreements as necessary with Ford Hotel Supply to fulfill the terms of the bid. Funding source is capital reserves.

Motion\_\_\_\_\_Second\_\_\_\_\_

**12. MAINTENANCE UTILITY TRAILER (VP Acuff)**

It is recommended the Board of Trustees accept the bid for a specialized maintenance utility trailer in the amount of \$60,000 from Cam-Concept USA, LLP of Sparks, NV. This trailer will be used for the diversion of metal materials and eliminate them going to the landfill. Funding is 85% Solid Waste District – Region F Grant and 15% Facilities operational budget.

Motion\_\_\_\_\_Second\_\_\_\_\_

**13. CTC BUILDING TRADES BUS (VP, Acuff and CTC Director, Rehmer)**

It is recommended the Board of Trustees accept the winning bid as presented for the CTC 32-Passenger Bus in the amount of \$39,900.00 from American Bus Sales of Collinsville, OK. Funding is from the CTC Capital Reserves fund.

Motion\_\_\_\_\_Second\_\_\_\_\_

**14. OLEN HOWARD WORKFORCE INNOVATION CENTER NETWORK/DATA CABLING (VP Acuff)**

It is recommended the Board of Trustees accept the bid for the networking/data cabling of the Olen Howard Workforce Innovation Center in the amount of \$65,292.91 from Batts Business Tech of Kansas City, MO. It is further recommended that the President or the Vice President for Finance & Administration be authorized and directed to sign any and all contracts and agreements as necessary with Batts Business Tech to fulfill the terms of the bid. Funding source is Loan Proceeds for the OHWIC.

Motion\_\_\_\_\_Second\_\_\_\_\_

**15. FIELDING ELECTRICAL UPGRADES (VP Acuff)**

It is recommended the Board of Trustees accept the bid for the electrical upgrades to the Fielding Technical Center electrical system in the amount of \$205,653.00 from Embree Electric of Sedalia, MO. It is further recommended that the President or the Vice President for Finance & Administration be authorized and directed to sign any and all contracts and agreements as necessary with Embree Electric to fulfill the terms of the bid. Funding source is MO Excels funds for the Fielding renovation project.

Motion\_\_\_\_\_Second\_\_\_\_\_

**16. OLEN HOWARD WORKFORCE INNOVATION CENTER FURNITURE (VP Acuff)**

It is recommended the Board of Trustees approve an additional \$17,000 for the purchase of OHWIC lobby furniture and additional classroom furniture from Commercial Concepts and Furniture of Columbia, MO. Funding source is Loan Proceeds for the OHWIC.

Motion\_\_\_\_\_Second\_\_\_\_\_

**17. PRESIDENT’S REPORT (SFCC President, Dr. Anderson)**

**18. FINANCIAL REPORT (VP Acuff)**

- Quarterly Investment Report
- Monthly Financial Report

**19. BOARD DISCUSSION**

**20. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on April 28, 2022 in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
- b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
- c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Motion\_\_\_\_\_Second\_\_\_\_\_

Roll Call:

Amie Breshears_____	Tim Carr_____
Justin Hubbs_____	Tom Oldham_____
Richard Parker_____	Patricia Wood_____

## 21. DATE OF NEXT REGULAR MEETING

The next regular meeting will be held May 26, 2022 at 4:00 pm in the Hopkins Board Room.

## 22. MEETING ADJOURNED

Motion \_\_\_\_\_ Second \_\_\_\_\_

UPCOMING EVENTS		
<b>April 21, - May 1, 2022</b>	SFCC Musical Theatre presents SpongeBob Squarepants	7:00 PM, Sunday Matinee 2:00 PM
<b>April 25 to May 7, 2022</b>	Horticulture Club Plant Sale – April 25-29 9am to 4:30pm April 30 9am to 2pm; May 2-6 9am to 4:30pm and May 7 9am to 2pm. Potter-Ewing Agriculture Building	Varies
<b>April 29, 2022</b>	SFCC Baseball, Liberty Park Stadium	1 pm to 3 pm
<b>April 25 to May 7, 2022</b>	Horticulture Club Plant Sale – April 25-29 9am to 4:30pm April 30 9am to 2pm; May 2-6 9am to 4:30pm and May 7 9am to 2pm. Potter-Ewing Agriculture Building	Varies
<b>May 1, 2022</b>	Dr. Anderson’s Retirement Reception – Yeater Lobby	2 pm to 4 pm
<b>May 13, 2022</b>	Main and Health Sciences Commencement – Mathewson	1 pm & 7 pm
<b>May 14, 2022</b>	High School Equivalency Ceremony	10 am
<b>May 26, 2022</b>	SFCC Board of Trustees Meeting – Hopkins Board Room	4:00 PM