



**Board of Trustees - General Session Meeting**  
**Thursday, April 24, 2025**  
**5:30 PM**

## **Agenda**

### **1. DATE/TIME/LOCATION**

The Board of Trustees are meeting on Thursday, April 24, 2025, at 5:30 p.m. in the Hopkins Board Room in a public forum. Anyone wishing to attend the meeting may do so in person, or by viewing the meeting virtually on the State Fair Community College YouTube Channel.

### **2. CALL TO ORDER**

Presenter: Board President Patricia Wood

### **3. APPROVAL OF THE AGENDA**

Motion:

Second:

Vote:

### **4. CITIZENS' COMMENTS**

Presenter: Executive Assistant Lisa Oesterle

Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04). Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

### **5. INTRODUCTION OF NEW EMPLOYEES**

Student Services Office - Dean Dr. Autumn Whitehead

- *Sheila Payne, LOZ Campus Navigator*

### **6. APPROVAL OF THE MARCH 27, 2025, BOARD MEETING MINUTES AS PUBLISHED**

Motion:

Second:

Vote:

### **7. WARRANT #9, MARCH 2025**

Presenter: Vice President Keith Acuff

Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #9, are hereby approved and ratified as the acts of the Board of Trustees.

Motion:

Second:

Vote:

## **8. STUDENT GOVERNMENT / STUDENT CLUBS REPORT**

Presenters: SGA President Addison Miller, Eli Kindle, Jordan Gates, Seth Stucker

- SGA Update
- TEFT - Tech Ed for Tomorrow

## **9. INSTITUTIONAL REPORT**

Presenters: Allison Brosch, Amy Schroeder

- Unite Us Program

## **10. FY2025 GREAT WESTERN DINING SERVICES AGREEMENT**

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the renewal option from Great Western Dining for the FY2026 fiscal year and authorize the Vice President for Finance and Administration to sign the Dining Services Agreement. This is year 3 of a 15 year contract included as part of the current agreement. Meal rates shown in the accompanying Table. It is recommended that the Vice President of Finance and Administration be authorized to sign the agreement with Great Western Dining.

Motion:

Second:

Vote:

## **11. ELLEBRACHT A&M CLASSROOM AV EQUIPMENT & INSTALLATION**

It is recommended that the Board of Trustees accept the expedited sole source bid from Schiller's Audio Visual of Sedalia, MO for the purchase and installation of classroom AV equipment and instructor station in the Ellebracht A&M building in the amount of \$210,501.40. The expedited sole source bid is recommended per regulation 3150 that allows sole source purchases "at the discretion of the Vice President for Finance and Administration or President with description of the rationale". That rationale is that, in my professional judgment, current market conditions are creating exceptional upward price pressure for AV equipment which necessitates an expedited bid and purchase from a reliable and known source. Funding is Ellebracht A&M construction budget.

Motion:

Second:

Vote:

## **12. Board Approval Bids - February 2025**

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees accept the following bids for State Fair Community College purchases as shown in the Table below. Awarded bids were based on all criteria and specifications in each bid. The awarded bid is the lowest and most responsible bidder meeting the required specifications. Any item in the Table below may be removed and taken up as a separate purchase if so requested by any member of the Board. Otherwise, all bids will be voted on with one (1) motion. It is further recommended that for each of these approved bids, as required, the Vice President for Finance and Administration be authorized and directed to sign any and all Agreements and perform those acts as necessary to carry out the terms of any Agreement so signed. Funding for each bid is as indicated in the Table.

Motion:

Second:

Vote:

### **13. FY2025 INCREASED BUDGET AUTHORITY**

Presenter: Vice President Keith Acuff

With the positive budget variance to-date, and forecast for the remainder of FY2025, it is recommended that the Board of Trustees approve an FY2025 budget authority increase of not-to-exceed \$87,000 to be used for a replacement of the Fred E. Davis Multipurpose Center sound system

Motion:

Second:

Vote:

### **14. FRED E DAVIS MULTIPURPOSE CENTER SOUND SYSTEM**

Presenter: Vice President Keith Acuff

It is recommended that the Board of Trustees authorize the President and Vice President for Finance and Administration to accept the most responsible bid, not to exceed \$87,000, for the replacement of the sound system in the Fred E. Davis Multipurpose Center. Funding is additional budget authority for FY2025.

Motion:

Second:

Vote:

### **15. PRESIDENT'S REPORT**

Presenter: President Dr. Brent Bates

- Calendar Review
- Board Retreat
- Roadrunner Drive
- Summer Hours

### **16. FINANCIAL REPORT - INFORMATIONAL ONLY**

Presenter: Vice President Keith Acuff

- Monthly Finance Report
- Quarterly Investment Report

#### **APRIL "BOARD REPORTING" PURCHASES - *Informational Only***

During the month of March 2025, the following "Board Reporting" purchases between \$10,000 and \$25,000 and other applicable purchases were made:

- |                                     |                  |             |
|-------------------------------------|------------------|-------------|
| • Associated Theatrical Contractors | Electrical Items | \$17,491.55 |
| • Educational Computer Systems      | 1098T Forms      | \$10,305.13 |
| • Meyer Music                       | 2 Pianos         | \$13,200.00 |

### **17. BOARD DISCUSSION**

### **18. NEXT MEETING**

The next Board of Trustees General Session meeting will be held on Thursday, May 22, 2025, at 5:30 p.m. in the Hopkins Board Room.

## **19. REQUEST FOR CLOSED SESSION**

It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on April 24, 2025, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Motion:

Second:

Roll Call:

- Amie Breshears
- Tim Carr
- Justin Hubbs
- Jeff Page
- Richard Parker
- Patricia Wood

## **20. GENERAL SESSION MEETING ADJOURNED**

Motion:

Second:

Vote: