



Board of Trustees Meeting June 25, 2026 Minutes

Attendance

Board Members Present:

Tim Carr, Justin Hubbs, Jeff Page, Richard Parker, Patty Wood

Leadership Members Present:

Keith Acuff, Dr. Brent Bates, Allison Brosch, Misty Burnett, Mark Haverly, Darci McFail, Dr. Michael Murders, Lisa Oesterle, Eric Rehmer, Sam Schleicher, Scott Simoneaux, Mary Treuner

Guests:

Olivia Ditzfeld, Cynthia Eagle, Natasha Jackson, Dianne Simon, Dr. Lindsey Weatherford

DATE/TIME/LOCATION

On Thursday, June 25, 2026, the Board of Trustees met in an open forum General Session at 5:30 p.m. in the Hopkins Board Room. The meeting was also streamed and recorded for public viewing on the State Fair Community College YouTube Channel.

CALL TO ORDER - GENERAL SESSION (Presenter: Board President Patricia Wood)

President Wood called the meeting to order at 5:30 p.m.

APPROVAL OF THE AGENDA

Mr. Hubbs moved that the Board of Trustees approve the agenda for the June 25, 2026, Board meeting. Mr. Parker seconded the motion; motion carried (Yes-5; No-0).

CITIZENS' COMMENTS (Presenter: Executive Assistant Lisa Oesterle)

Mrs. Oesterle reported that there were no citizens' comments.

APPROVAL OF THE MAY 28, 2026, BOARD MEETING MINUTES AS PUBLISHED

Mr. Hubbs moved that the Board of Trustees approve the May 28, 2026, Board meeting minutes as published. Mr. Parker seconded the motion; motion carried (Yes-5; No-0).

 [BOT - Gen Session Mtg Minutes 05.28.26 SIGNING COPY.pdf](#)

WARRANT #11, 2026 MAY (Presenter: Vice President Keith Acuff)

Mr. Carr moved that the Board of Trustees approve Warrant #11. Mr. Parker seconded the motion; motion carried (Yes-5; No-0).

 [Warrant Resolution for May 2026.pdf](#)

NEW EMPLOYEE INTRODUCTIONS

On behalf of Interim Dean Darci McFail, Dr. Lindsey Weatherford, Director of Student Success, introduced the following new employees:

- *Olivia Ditzfeld, Navigator, Agriculture & Natural Resources, Industrial, manufacturing and engineering*
- *Natasha Jackson, Navigator, Business Management and Technology*

Dean Allison Brosch of Health Sciences introduced the following employee:

- *Cynthia Eagle, Advising and Admissions Coordinator*

INSTITUTIONAL REPORT (Presenter: CIO Mark Haverly)

Cyber Security Report

- CIO Mark Haverly presented an overview of the college's current cybersecurity measures, system enhancements, and incident response efforts. Key highlights included:
 - **Cybersecurity Investments & Safeguards:** The college maintains security infrastructure covering antivirus, malware protection, email security, and multi-factor authentication across desktops, laptops, and servers, using Okta as the primary access gateway.
 - **Disaster Recovery & Continuous Improvement:** IT maintains disaster recovery backup systems and remains committed to ongoing security enhancements. CIO Haverly expressed appreciation to the Board of Trustees for funding these security measures.
 - **Banner SaaS Conversion:** IT is actively managing the transition to Banner SaaS.
 - **Canvas Incident & Response:** CIO Haverly reported on a recent national ransomware incident affecting Instructure (Canvas) during the final week of the spring semester. The college successfully isolated Canvas to prevent data exfiltration. A crisis management team convened to execute the response plan, followed by an after-action review.
 - **Business Continuity Planning:** To prepare for future operations and the Banner SaaS implementation, IT is developing a comprehensive business continuity plan. CIO Haverly is creating a standardized template for departments to document operational contingency plans across key college functions.

FISCAL YEAR 2027 BUDGET (Presenter: Vice President Keith Acuff)

Mr. Parker moved that the Board of Trustees approve the Fiscal Year 2027 budget, granting budget authority of \$71,010,835. The FY2027 budget includes a compensation and tuition increase as previously approved and is based on a 2.0% enrollment increase over FY2026. Mr. Page seconded the motion; motion carried (Yes-5; No-0). It was noted that this budgeting process began in July 2, 2025, and involved administration, faculty, and staff.

 [FY2027 Budget Memo.pdf](#)

 [FY2027 STATE FAIR COMMUNITY COLLEGE FINAL BUDGET FOR BOT PRESENTATION JUNE 25 2026.pdf](#)

 [FY27 BOT E&G Final Budget for Presentation June 25 2026.pdf](#)

LOAN & LEASE PAYMENT SCHEDULES

Mr. Carr moved that the Board of Trustees approve all loan and lease payments due in FY2027 be paid as designated. Mr. Parker seconded the motion; motion carried (Yes-5; No-0).

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|--|-------------|---------------------------|
| • Heckart Science and Allied Health COP | \$ 596,100 | UMB |
| • TRANE Equipment Lease/Purchase Agreement | \$ 459,974 | Bank of America |
| • Olen Howard Workforce Innovation Center | \$ 542,490 | Cedar Rapids Bank & Trust |
| • Ellebracht Agriculture & Mechanics | \$ 310,337 | Regions Capital Advantage |
| • Campus Housing Complex | \$1,165,489 | Central Tax Exempt |

• Outdoor Athletic Complex	\$ 705,313	Central Tax Exempt
• Lake Ozarks Campus	\$ 169,781	Baily & Blum, Inc
• Clinton Campus	\$ 197,828	Golden Valley MH
• Science Hall Boonville	\$ 25,400	City of Boonville
• Benton County Office	\$ 4,800	Barefoot Express, Inc.
• Copiers/Print Room	\$ 52,581	Marco
• Mailing & Shipping Equipment	\$ 4,180	Pitney Bowes

ATHLETIC INSURANCE COVERAGE (Presenter: Vice President Keith Acuff)

Mr. Hubbs moved that the Board of Trustees approve the Basic Athletic Insurance and Catastrophic Athletic Accident renewal premium payment to Arthur J. Gallagher, Gallagher Affinity of Kalamazoo, MI, in the amount of \$93,411 for FY2027. This has been accounted for in the FY2027 budget. Mr. Parker seconded the motion; motion carried (Yes-5; No-0).

 [State Fair Community College Renewal 26-27.pdf](#)

 [State Fair Community College Authorization to Bind 26-27.pdf](#)

PEAK SPORT AND SPINE ATHLETIC TRAINER CONTRACT (Presenter: Vice President Keith Acuff)

Mr. Page moved that the Board of Trustees approve the Sports Medicine Coverage Agreement with Central Missouri Physical Therapy, LLC d/b/a Peak Sport and Spine of Sedalia, MO. This agreement will provide SFCC with two on-site Certified Athletic Trainers for athletic trainings, practices, regular season home athletic contests, and at-home and away post-season contests. Contract amount is \$145,000 and the contract term is July 1, 2026, to SFCC graduation day in May, 2028. It is further recommended that the President or Vice President of Finance and Administration be authorized to sign the agreement with Peak Sport and Spine. Funding is SFCC athletic operating budget. Mr. Carr seconded the motion; motion carried (Yes-5; No-0).

 [FY27 -28 Peak Sports Trainer Contract.pdf](#)

AGRICULTURE INNOVATION CENTER ARCHITECT DESIGN SERVICES (Presenter: Vice President Keith Acuff)

Mr. Parker moved that the Board of Trustees authorize the Vice President Finance & Administration to proceed with negotiations with Slattery Design + Architecture of Kansas City, MO for architectural design services for the proposed Agriculture Innovation Center to include, but not limited to, concepting, planning, schematic design, construction documents and construction administration. Negotiations will include the specific scope of work, deliverables, timeframe, compensation and other items as may be required for the contract. Furthermore, the Board of Trustees authorize that upon negotiating a satisfactory contract, the President and Vice President of Finance and Administration be authorized to sign any and all agreements with Slattery Design + Architecture for the project, and perform those acts necessary to carry out and perform the terms of the agreement. If negotiations are not successful with Slattery, the Board of Trustees authorizes the President and Vice President for Finance & Administration to enter into negotiations with International Architects Atelier (second pick) and if that is not successful to negotiate with Sapp Design Architecture (third pick). Mr. Hubbs seconded the motion; motion carried (Yes-5; No-0).

Funding source is the U.S. Department of Housing and Urban Development's Office of Economic Development, Congressional Grants Division FY2026 Community Project Funding.

 [RFQ 26-013 SFCC Ag Innovation Center SLATTERY ERDY MCHENRY.pptx](#)

TEMPORARY HIRING AUTHORITY (Presenter: Executive Director Scott Simoneaux)

The College does not have a regularly scheduled Board of Trustees meeting in July 2026. To ensure continuity of operations and avoid delays in filling critical positions, Human Resources requests temporary authority to proceed with hiring actions for approved, vacant, and budgeted positions during this period. This authorization would allow the College to extend offers of employment and complete necessary hiring processes for positions that have followed the College's established recruitment, screening, and approval procedures. Any hires made under this temporary authority will be reported to the Board of Trustees at the next regular meeting.

Mr. Parker moved that the Board of Trustees grant the President, or designee, with temporary hiring authority to approve and finalize hiring decisions for vacant and budgeted positions during the month of July 2026, due to the absence of a regularly scheduled Board meeting, and extending that time period through August 2026.. Mr. Carr seconded the motion; motion carried (Yes-5; No-0).

Mr. Simoneaux stated that if the Board so wishes, there could be consideration to write policy to allow for this Hiring Authority throughout the year. This could improve efficiency by allowing new hires to be approved continuously and not delay due to Board meetings. The Board has asked that a policy be brought before them in a future meeting.

BOARD MEMBER VACANCY - *For Informational Purposes*

BOT member Dr. Amie Breshears has resigned her position effective June 8, 2026. Board Policies 0323 and 0324 provide direction to address board vacancies. Public notice of the vacancy has been released to area media and notices will be published in Pettis and Benton county newspapers. Consistent with policy, the Board is accepting letters of interest from qualified individuals to fill the remainder of her term, through April 2028. Applicants who are at least 21 years old, U.S. citizens and registered voters within the district and Missouri residents for at least one year will submit a formal letter of interest to the President's Office in person or by email at SFCCBoard@sfccmo.edu outlining qualifications and interest in serving the college. The deadline is 5 p.m. CDT July 20. Notices have gone out to the Pettis County and Benton County newspapers.

Dr. Bates commended Dr. Breshears on the job she did as a Trustee, and that regrettably she has resigned to seek other opportunities. Policy allows Board members to recruit. The Board decided that they would interview candidates the evening of the July 23, 2026, in the open forum retreat.

PRESIDENT'S REPORT (Presenter: President Dr. Brent Bates)

- Calendar Review
 - July 23, 2026 - Board Retreat
 - August 13-23, 2026 - MO State Fair (classes start day after last day of Fair)
 - August 20 - Governors' Ham Breakfast (Board members should let Lisa or Jo Lynn know if they would like to attend.)
- TELC Update
 - Signals - At the TELC conference, the group spent time with the consultant that lead us in our Strategic Planning and talked about "drivers" and "signals" and how they hint that the ground is shifting. Dr. Henderson suggested leadership should spend time talking about signals and we will start talking about this in our retreat and as a regular part of Board meetings. Dr. Bates asked like Board Members to come up with the signals that they see and report on them in the retreat. From that foundation, he would like to spend more time speaking about them within the next six months. President Wood provided a handout that will help in doing this.
 - Funding Formula - There is a proposal in the Missouri House to convert education funding to an FTE formula. It recently passed the house; but failed in the senate. In the bill that was approved, it asked the Dept. of Higher Education to "develop and submit an objective formula-driven funding model for the allocation of state appropriations to public institution of higher education." Dr. Bates introduced the draft community college allocation model. This draft of the proposed funding plan was unanimously approved by all the community colleges, but they are still waiting to see how it will

affect them. This format could change our enrollment management goals, with focus on CTE, completion, and low income students.

- Center for Human Services Award - Last Friday, SFCC received the Outstanding Community Partner award from the Center for Human Services. Dr. Bates recognized Justin David and Christine Brown for the participating in the Summer Work Experience Program for the past couple of years. Dr. Bates indicated that he has spoken to the management of CHS and there may be future opportunities to expand training for the CHS.
- Summer Census:
 - Headcount, 1,250 (7.7% increase)
 - Credit Hours: 6,637.5 (2.9% increase)

 [Upcoming Events Calendar.docx](#)

 [PRESENTATION - State CC Distribution Forumula 2026.pptx](#)

FINANCIAL REPORT - For Informational Purposes (Presenter: Vice President Keith Acuff)

- Financial Report - Mr. Acuff reported that all revenue is in and we are 3% ahead of the revenue budget. We had a strong revenue year and was able add some expenses to FY26 and not have to apply them to FY27.

JUNE 2026 "BOARD REPORTING" PURCHASES - For Informational Purposes

During the month of May 2026, the following qualifying purchases between \$10,000 and \$25,000 were made:

• Apex Mechanical	AC Repairs	\$10,344.35
• Deere & Company	Lawn Mower	\$17,338.09
• Embree Electric	"Triangle" Lights	\$21,587.00
• Overhead Door Co.	Stauffer Fire Door Repair	\$12,390.00

 [May 2026 Financial Report BOT.pdf](#)

BOARD DISCUSSION

- Trustee & Executive Leadership Conference (TELC) Report
 - President Wood felt that it was essential to bring back the information from the strategic sessions. Mr. Parker mentioned that the level of discussion at his table during the strategic planning was a higher level. Dr. Henderson mentioned that she does Trustee training with California colleges and is willing to share the exercises with SFCC, so that the Board starts thinking about foresight planning. She is willing to share this in time for our retreat and Mr. Parker like to see us do these exercises during the retreat. He feels the foresight training is core to our strategic planning.
 - Mr. Parker shared that the session on legislation issues on how money will be allocated was interesting.
- Fair Parade – Mr. Parker asked the Board if there is interest in being in the Missouri State Fair Parade. A decision will be made in the Retreat.
- Mr. Parker recommends everyone read the ELT Notes in the Weekly Email. There is a lot of good information to be found in them.

NEXT MEETING

The upcoming Board retreat is scheduled for Thursday, July 23, 2026, at 4:00 p.m. in the Ellebracht A & M Conference Room. Candidate interviews will start at 6:00 p.m. at this same meeting. This will be in lieu of a regular July meeting. Following that, the next regular General Session will take place on Thursday, August 27, 2026, at 5:30 p.m.

REQUEST FOR CLOSED SESSION

Mr. Hubbs moved that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, and that the Board of Trustees of State Fair Community College meet in a closed meeting, with closed record and closed vote, on June 25, 2026, in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:

- Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021 (3).

Mr. Carr seconded the motion; motion carried.

Roll Call:

- Tim Carr - Yes
- Justin Hubbs - Yes
- Jeff Page - Yes
- Richard Parker - Yes
- Patricia Wood - Yes

GENERAL SESSION MEETING ADJOURNED

Mr. Hubbs made a motion to adjourn the General Session. Mr. Page seconded the motion; motion carried (Yes-5; No-0).

A handwritten signature in black ink, appearing to read 'Tim Carr', is written over a horizontal line.

Tim Carr, Secretary

Lisa M. Oesterle, Recording Secretary

Jo Lynn Turley, Custodian of Records
jturley@sfccmo.edu or (660) 596-7222