

State Fair Community College HOUSING RULES & REGULATIONS

Office of Residence Life
3201 West 16th Street
Sedalia, MO 65301-2199

Congratulations on your decision to attend SFCC and to live in our Residence Hall.

The following information is part of the contract and terms and conditions at State Fair Community College, Department of Residence Life.

Visitation Hours:

Sunday-Thursday

Noon-Midnight

Friday-Saturday

Noon-1 a.m.

SFCC allows students to entertain guests of the opposite sex for informal social activities and study. At no time are members of the opposite sex permitted to spend the night in a resident's room. Please exercise concern for your roommate and his/her privacy 24 hours per day. At no time should access be denied to the other person living in the room. No one under the age of 18 is allowed in the hall, unless it is a sibling or has been cleared by the Director.

Guest Policy

Non-SFCC guests of a resident may stay overnight in a student room provided the Director of Residence Life has approved in advance and the following conditions are met:

- The roommate is approved
- The guest is the same sex as the occupant and is the occupant's relative or friend.
- There is a bed available for each person staying overnight in the resident's room.
- The guest's stay does not exceed three nights in a 30-day period.
- The resident is completely responsible for the guest's behavior and actions while they visit campus.
- The guest is over 18 years old and has been approved by the Director.

Residence Hall Restrictions

Residents may not possess:

- Firearms
- Bows and/or arrows
- Knives
- Darts or Dart boards
- Fireworks
- Unapproved appliances with open elements(flame or electric)
- Candles (with or without wicks)
- Incense
- Bicycles (in their room)
- Water beds
- Pets (except fish)



Door Propping:

Residents may not prop exterior doors. Our residence hall is secured 24 hours per day.

Quiet Hours:

All Residential students and their guests must observe quiet hours from 8 p.m. until Noon every day of the week. This means room doors are to be closed and noise should be inaudible outside the room. Please remember that all students are required to give proper consideration to the rights of other residents 24 hours per day, in and around the residence hall.

Damages/Collective Liability:

Students are responsible for care of rooms, furniture, and equipment. Students are also responsible for their guests. Charges may be made for damages to, unauthorized use of, or alterations to rooms, equipment or building areas and for special cleaning or replacement necessitated by improper care.

Students will be held jointly responsible for care of public areas, furniture, and equipment. Public areas are defined by those areas available for use by all students living in the residence hall or within a specific area. Charges for damages to public areas will be made to all students assigned to the appropriate area.

The college will not be held liable for reasons of inconvenience or annoyance arising from making repairs, alterations, additions or improvements to the premises or any portion of the building in which residents are located.

Sports in the Hall

Roller blades cannot be worn in the halls. You can put them on and take them off at the benches just outside the main entrance.

No golfing, ball bouncing, ball throwing, ball kicking in the Residence Hall. No basketball, football, or soccer (or any other games you might invent that could damage the facility or disturb your neighbors). Bicycles and scooters are not allowed in any entry, lobby, or room. Please use the bicycle rack outside the Residence Hall.

Cleanliness:

The lobby, hallways, and bathrooms should be kept clean at all times. You will need to clean up after yourself. When eating or drinking in the lobby, take extra caution and use containers with sealable lids.

Trash:



Each resident is responsible for taking their own trash to the dumpster located in the parking lot. Fast food boxes, milk cartons, personal trash, pizza boxes, etc. should not be placed in the public area trashcans. If you are found placing personal trash in the public area trashcans, you will get the opportunity to work with the custodial staff on housekeeping duties.

Alcohol and Other Drugs:

Federal, State, and local laws pertaining to possession and use of alcoholic beverages and other drugs are enforced on the College campus and in the Residence Halls. Consumption or possession of alcoholic beverages on campus is prohibited by the College and the state of Missouri regardless of the age of the resident.

Tobacco:

Tobacco products of all types are prohibited in all indoor areas of State Fair Community College, including the residence halls.



SAFETY & SECURITY

Emergency Evacuations:

You are required to respond to all emergency evacuations. Do not assume the alarm is only a drill. Do not reenter the building until the building has been given the all clear by the Director.

Fire Equipment:



Tampering with fire equipment is a criminal offense in the State of Missouri. Do not remove or disable smoke detectors, discharge extinguishers, or remove extinguishers from their secure locations. This equipment is provided for your safety and protection in case of an emergency. Flammable liquids and gases such as gasoline, lighter fluid, and propane, are not permitted in the residence halls. These substances are fire hazards and if handled or stored improperly, can jeopardize the health and safety of others.

Dangerous Weather



In case of inclement weather, residents will be instructed as to what action to take. Your RA will provide you with specific instructions in the event of a tornado WARNING. Our tornado shelter is the First Floor North (Women's Wing). Residents should be prepared to take with them food, blankets, drinking water, and other necessities.

Breaks and Holidays

The Residence Hall will close for holidays and academic breaks. When the College is closed, the Residence Hall is closed. Students must check out of the residence halls within 24 hours of their last final exam.

Inspection of Facilities

Authorized personnel will enter residents' rooms for health and safety checks and for maintenance purposes. A resident's personal property is not subject to search without expressed approval of the resident unless a reasonable belief exists that rooms are being used for illegal purposes, policy violation, or activities that would interfere with the sanction process or personal property.

Campus Security

Security is available 24 hours a day through Sedalia Police Department to assist all persons in any matter relating to personal safety and security. Security information is located in the Student Services Office—Hopkins Building. Some services offered to students by the Student Services office include:

- Campus safety education
- Engraving equipment for your personal belongings
- Fire Drills
- Traffic Control
- Lost and found

Campus safety is a major concern for everyone. The Vice President for Student Services urges everyone to report immediately any unsafe areas or safety violations for appropriate attention and correction. Students should stop by the student services office or report emergencies:
530-5800 ext. 296, 217, or 301.
In an emergency situation, please call emergency dispatch 911.

Room Keys:

Each resident is issued one key to their room, one mailbox key, and one building access card. Residents who lose or fail to return keys at the appropriate time will be charged for changing the lock core to their room door and replacing all file keys. No refunds or cancellations of charges will be made after a core has been changed. Keys or access cards should not be given to others at any time. Only residents should have possession of issued keys and access cards to enter the facility or individual rooms.

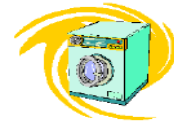
SERVICES

Maintenance

All routine maintenance problems should be reported to the Director. There is a work order request log posted outside the office door for you to record problems. All Residence Hall rooms will be sprayed periodically for pest control. Residents must notify the Director if a medical problem exists that prohibits spraying and a special spraying will be arranged.

Laundry/Vending

Laundry facilities are provided in the residence halls. They are only for the use of our residents. Machines are coin operated and refunds can be obtained at the Business Office. Please report malfunctions to the Director. A snack machine is located in the upper lobby and a Pepsi machine is located in the lobby by the front entrance to the Residence Hall.



Cable Television & Internet

Each room is equipped with internet access, for educational purposes and basic cable television service. Simply bring your TV and computer along with the appropriate cords and plug the units into the outlets located in your room.

Resident Assistants

RA's are on duty from 5 p.m. to 8 a.m. They will post their office hours and duty schedule outside their room door. Feel free to contact the RA on duty for assistance and questions.

For questions about Residential Life, come by the office located in the Residence Hall or call the office at:

(660) 530-5854

For other rules and regulations see the SFCC College Catalog and all other SFCC publications.

Last changed 6/23/2005