Dear friends,

To remain diligent in this time of uncertainty, the COVID-19 Planning Committee met with the Pettis County Health Department at 4 p.m. on March 16.

Good news from Henry County – Golden Valley Memorial Healthcare has announced the staff member placed in quarantine has tested negative for COVID-19, and the hospital has returned to standard operations.

Spring break continues through March 20, and classes remain suspended March 23-27. Faculty and staff are expected to return Monday, March 23.

To avoid meeting in large groups, division/department meetings will be scheduled for potential alternative delivery options for courses. All employees are expected to return to work on March 23. Standard leave options remain in effect—if you are sick, please stay home (sick leave). If you need to stay home to accommodate family, you will use personal/vacation leave.

All employees should work out all leave arrangements with their immediate supervisors in advance when possible.

The COVID-19 Planning Committee will meet again at 12 p.m. on March 18.

All employees are asked to remember to:

- Wash your hands frequently with soap and water for at least 20 seconds.
- Cover coughs and sneezes with tissue or crook of your elbow.
- Stay home if you are sick.
- Clean and disinfect frequently touched surfaces.
- Practice social distancing. Try to maintain six ft. interpersonal space. Do not shake hands. Avoid crowds.

Earlier today, the White House issued Coronavirus Guidelines for America.

Please visit www.sfccmo.edu/covid-19 for updates.

Thank you,

Dr. Joanna Anderson
President
and the
COVID-19 Planning Committee