

From: [SFCC Message](#)
Subject: COVID-19 March 20 Update
Date: Friday, March 20, 2020 7:36:46 PM

Dear Faculty and Staff,

I hope you are all enjoying your spring break as best you can under the current circumstances and have had some opportunities to refresh and relax. As we head into the weekend, I also wanted to send a friendly reminder that we all **return to work on March 23** and begin our shift to alternative delivery methods for instruction and remote access for work and service.

It will be challenging, but I am confident that together we can develop departmental plans that allow our college to continue to **offer the same outstanding services and academic excellence our students and communities have come to expect**. Your patience and flexibility during this process have never been more appreciated.

To help with this, **your immediate supervisors will be contacting you soon** to discuss how your respective departments will be operating for the remainder of the semester. Given the COVID-19 pandemic, I would encourage everyone to [review the new Families First Coronavirus Response Act \(effective April 2\)](#). For work next week, any leave taken needs to be logged according to current leave policy. If you return to campus for work, please follow the CDC recommendations of social distancing and no gathering of over 10 people.

I ask that you stay in contact (email and phone) with your supervisors and visit, [mySFCC \(the portal\)](#) frequently, as communication will be critical during this adjustment. [There are additional software and system resources that will be paramount for many, and I ask that you familiarize yourself with accessing these tools remotely](#) to ensure availability.

I know many of you are uncertain, and understandably so, of how the next few weeks will unfold. However, I am certain of one thing and that is State Fair Community College has the most amazing faculty and staff in place to adapt and succeed during this crisis. Together, I know we will emerge on the other side of this situation an even better institution of higher learning.

Thank you so much for making SFCC what it is.

It truly is about community.

Dr. Joanna Anderson, President
State Fair Community College

and the COVID-19
Planning Committee