

College Council Minutes
October 3, 2019
2:25 p.m. to 4:15 p.m.

In attendance:

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| <input checked="" type="checkbox"/> Dr. Joanna Anderson, President | <input checked="" type="checkbox"/> Justin O’Neal, PSA | <input checked="" type="checkbox"/> Leah Spicer, SGA |
| <input checked="" type="checkbox"/> Becky Beydler, Career/Tech | <input checked="" type="checkbox"/> April Young, PSA | <input type="checkbox"/> Hannah Chapman, SGA |
| <input checked="" type="checkbox"/> Beverly Marquez, Health Sci. | <input checked="" type="checkbox"/> Christy Admire, CSA | <input checked="" type="checkbox"/> Dr. Amanda Drake |
| <input checked="" type="checkbox"/> Angie Gentry, Academics | <input checked="" type="checkbox"/> Keri Benner, CSA | <input checked="" type="checkbox"/> Darci McFail |
| <input checked="" type="checkbox"/> Jeromy Layman, PSA | <input checked="" type="checkbox"/> Melinda Strange, CSA | <input type="checkbox"/> John, Mathews, WAFB |

Guests:	
Agenda reviewed and approved	Beverly moved to approve agenda; Justin seconded; motion carried.
June 21, 2019 minutes reviewed and approved	Justin moved to approve minutes as corrected; Jeromy seconded; motion carried.
Guest Comments	None
Introductions	Introductions of all members and welcomed Leah Spicer, SGA President to the committee.
Review Decision Process Map	<p>The committee discussed and reviewed the Policy and Procedure review Process and the Shared governance Interaction Flowchart. ELT is responsible for resources, budget management and operational decisions. The College Council makes recommendations for new and revised policies, regulations and assists with strategic planning. The College Council does weigh in on budget priorities as well. If it is an operation change or decision, it may not go to the College Council for discussion.</p> <p>Some modifications were suggested for the flow-chart such as add Adhoc to standing committees. The council suggested modifying the flow-chart to ensure wording is accurate and up to date. Add employee level at Action Level and would like to see it named the Shared Governance Interaction Plan.</p> <p>College Council will take this back to Division meetings and explain to employees that there is a link to the document on the College Council webpage.</p>
Discussion on Board and President FY20 Goals and Budget Priorities	<p>The committee discussed and reviewed the Board’s FY20 goals and budget priorities. The Board focuses on visibility of trustee’s interaction with employees and students. They also have a goal to have a training and onboarding process for new trustees.</p> <p>The committee discussed and reviewed the President’s FY20 goals and budget priorities. The President looks for ways to accomplish things with keeping the budget goals in mind. The goals and budget priorities will be shared with the institution’s employees and staff and with the community. With regard to budget, the council thought it would be a good idea for Keith Acuff to hold listening sessions with employees over budget priorities. Justin and Becky will assist Keith with these meetings.</p>

Free Dual Credit	Dr. Anderson discussed how SFCC is now offering free dual credit to students in our district area that qualify for free lunch. Dual Credit is a competitive area with other colleges. Our dual credit instructors follow same requirements at HLC and our dual credit program's quality is equal to or better than other colleges. Offering this free dual credit can increase our enrollment of new students and can have a positive effect on low-income students in our service district.
Strategic Plan Update	Meeting dates for community outreach meetings have been set and will be occurring over the next several months. Dr. Anderson asked Leah to see about a good date for meeting with a group of students to discuss the strategic plan.
Update from Adhoc Employee Satisfaction Committee	The committee met and looked over data from the employee surveys. They will be bring data and ideas to the College Council. The College Council will look at these and invite other college employees to help implement these ideas. The committee will has bring some ideas on how to build a better survey for the future. It was also recommended that the committee look at the things that have been accomplished by the college and was not accurately reflected on the survey.
Communication	A member brought up a concern about communication and the council discussed the new changes to the mailroom and mailboxes. This has not been finalized and ELT makes decisions about operations processes and what is the best process for the campus. It was suggested that we need to ensure when changes are made that we close the loop and communicate the change or end result.
Recruitment	A member brought up concern with recruitment for the CTC area. A discussion was held and it was communicated that recruitment is everyone's job not just Admissions. There are many ways to actively recruit and we should come together to exchange these ideas with each other.
Next Meeting	Next meeting is 1 to 4:30 on November 1 st . Can come at 12 and bring your lunch. Shared Leadership will be presenting to the council.
Comment	Justin wanted to share that he heard a comment from an ER Physician about how beautiful our campus is and that they enjoyed visiting the campus for a leadership conference.