Work Session: The Board of Trustees will meet at 3:00 p.m. prior to the Board Meeting for a Work Session to discuss the Return to Campus Plan

SFCC BOARD OF TRUSTEES
July 23, 2020 – 4:00 P.M.
THOMPSON CONFERENCE CENTER
HECKART SCIENCE AND ALLIED HEALTH CENTER
The Pettis County Health Department Guidelines for public meetings during COVID-19 will be followed for social distancing; facemasks are required and hand sanitizer will be available.

Agenda
Revised 7/21/2020

1. CALL TO ORDER (President Eaton)

2. APPROVAL OF THE AGENDA

Motion__________________________ Second____________________________

3. CITIZENS COMMENTS (Recording Secretary Turley)
Remarks may be limited to three minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Policy 0412 (approved 2/24/04)

Citizens who wish to speak at the Board Meeting must notify the President one week prior to the date of the meeting. Citizens must provide the topic they wish to present when they give notice of their intent to speak. Regulation 0412 (approved 2/24/04)

4. APPROVAL OF MINUTES FOR THE JUNE 25, 2020 BOARD MEETING AS PUBLISHED

Motion__________________________ Second____________________________

5. WARRANT #12, JUNE 2020 (VP Acuff)
Resolved that the actions of Keith Acuff, Vice President of Finance and Administration, as confirmed by Justin Hubbs, Treasurer, in disbursing the funds of State Fair Community College per Warrant #12 are hereby approved and ratified as the acts of the Board of Trustees.

Motion__________________________ Second____________________________

6. INSTITUTIONAL REPORT
7. **TITLE IX EQUAL OPPORTUNITY, SEXUAL HARASSMENT POLICY AND GRIEVANCE PROCESS, GENERAL ADMINISTRATION POLICY 1211 (Dr. Autumn Porter)**

It is recommended the Board of Trustees approve updates to Title IX Equal Opportunity, Sexual Harassment Policy and Grievance Process, General Administration Policy 1211 as presented.

Motion________________________   Second_________________________

8. **LOAN & LEASE PAYMENT SCHEDULES (VP, Acuff)**

It is recommended that the Board of Trustees approve all loan and lease payments due in FY2021 be paid as designated.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Responsible Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heckart Science and Allied Health COP</td>
<td>$600,450</td>
<td>UMB</td>
</tr>
<tr>
<td>TRANE Energy Equipment Lease/Purchase Agreement</td>
<td>$459,973</td>
<td>Bank of America</td>
</tr>
<tr>
<td>HP Equipment Lease/Purchase Agreement</td>
<td>$189,106</td>
<td>HP Financial Services</td>
</tr>
<tr>
<td>Department of Economic Development</td>
<td>$115,337</td>
<td>Energize Missouri Loan</td>
</tr>
<tr>
<td>Lake Ozarks Campus</td>
<td>$161,247</td>
<td>Baily &amp; Blum, Inc</td>
</tr>
<tr>
<td>Clinton Campus</td>
<td>$197,828</td>
<td>TRCDC</td>
</tr>
<tr>
<td>Science Hall Boonville</td>
<td>$25,400</td>
<td>City of Boonville</td>
</tr>
<tr>
<td>Eldon Career Center</td>
<td>$30,000</td>
<td>Eldon School District</td>
</tr>
<tr>
<td>Copiers/Print Room</td>
<td>$39,600</td>
<td>Marco</td>
</tr>
<tr>
<td>Mailing Equipment</td>
<td>$5,875</td>
<td>Pitney Bowes</td>
</tr>
</tbody>
</table>

Motion_____________________________   Second_________________________

9. **ACCOUNTS RECEIVABLE WRITEOFF (VP, Acuff)**

It is recommended the Board of Trustees authorize the Vice President, Finance & Administration to write-off $367,296 as uncollected balances for the fiscal year 2020.

Motion_____________________________   Second_____________________________

10. **CARES ACT REMOTE INSTRUCTION AND OPERATIONS LAPTOP TECHNOLOGY (VP, Acuff)**

It is recommended the Board of Trustees authorize the expenditure of $236,074.85 in CARES Act funds to CDW-G of Lincolnshire, IL. Expenditures are to update faculty and staff computers to laptop computers and peripherals to enable effective and efficient remote instruction and operations.

Motion_____________________________   Second_____________________________
11. **CARES ACT CLASSROOM REMOTE TECHNOLOGY (VP, Acuff)**
It is recommended the Board of Trustees authorize the expenditure of $296,520.86 in CARES Act funds to equip 114 classrooms throughout all SFCC campuses with technology to enable remote learning. This technology includes cameras, speakers, microphones, monitors, workstations and all necessary peripherals to instruct classes to in-person and remote attendees. Selected vendors are:

- Schillers Audio Visual, Sedalia, MO $199,918.67
- JAM Marketing, Sedalia, MO $5,796.14
- CDW-G, Lincolnshire, IL $90,806.05

Motion________________________ Second________________________

12. **PRESIDENT’S REPORT: (SFCC President, Dr. Anderson)**

13. **QUARTERLY INVESTMENT REPORT (VP, Acuff)**

14. **FINANCIAL REPORT: (VP, Acuff)**

15. **BOARD DISCUSSION**

16. **REQUEST FOR CLOSED SESSION**
It is recommended that the meeting be adjourned to Executive Session pursuant to RSMO 610.021, the Board of Trustees of State Fair Community College meet in closed meeting, with closed record and closed vote, on (Date of Meeting), in the Hopkins Board Room on the campus of State Fair Community College, Sedalia, Missouri, for the purpose of considering:
   a. Lease, purchase, or sale of real estate pursuant to RSMO Sec. 610.021 (2);
   b. Pending legal actions, litigation pursuant to RSMO Sec. 610.021 (1);
   c. Hiring, firing, disciplining, or promotion of personnel pursuant to RSMO Sec. 610.021(3).

Motion ________________________  Second________________________
Roll Call:

Justin Hubb - ________________  Nick La Strada - ________________
Jim Page - ________________  Richard Parker - ________________
Patty Wood - ________________  Randy Eaton - ________________

17. **DATE OF NEXT REGULAR MEETING AUGUST 27, 2020 AT 4:00 P.M.; LOCATION TO BE DETERMINED**
18. MEETING ADJOURNED

Motion________________________          Second________________________

Up Coming Events:

<table>
<thead>
<tr>
<th>Date/Event</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convocation</td>
<td>9 a.m. to 11 a.m.</td>
<td>Zoom Meeting</td>
</tr>
<tr>
<td>August 19, 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall Semester Begins</td>
<td>All Day</td>
<td>All Campuses</td>
</tr>
<tr>
<td>Monday, August 24, 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Closed for Labor Day</td>
<td>All Day</td>
<td>All Campuses</td>
</tr>
<tr>
<td>Monday, September 7, 2020</td>
<td></td>
<td></td>
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