



**Associate of Applied Science (AAS) in Business Management
with Marketing & Retail Specialty
2008-2010 Advising Worksheet**



Advisors for this major:

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Prerequisite Information

- U= Class is open to any student even if placed in BSKL courses.
- R= Students needing BSKL015 Reading are restricted from this course.
- E = Course has a required prerequisite of Introduction to Writing or English Composition I
- M = Students MUST take the math prerequisite for this course or test into the course.
- P= Course has a prerequisite or minimum placement score

Skill Enhancement Courses

Some or all of the following skill enhancement courses may be required depending on your ACT, ASSET or COMPASS scores. Courses with numbers below 100 will not apply toward graduation requirements. Your advisor will help you determine which of these courses, if any, you will need to take. In many cases, they must be taken your first semester

- | | | | |
|---|--------------------------|--------------------------------------|--------|
| U | <input type="checkbox"/> | BSKL003 Introduction to Basic Skills | 3 or 6 |
| U | <input type="checkbox"/> | BSKL010 Basic English w/Lab | 3 |
| U | <input type="checkbox"/> | BSKL014 Basic Reading Lab | 3 |
| R | <input type="checkbox"/> | BSKL015 Reading | 3 |
| E | <input type="checkbox"/> | BSKL020 Introduction to Writing | 3 |
| U | <input type="checkbox"/> | BSKL061 Basic Math w/Lab | 3 |
| M | <input type="checkbox"/> | BSKL064 Elementary Algebra | 3 |

Graduation Information

- Completed the minimum required hours?
- Completed all required courses?
- Last 12 hours completed at SFCC?
- Transferring credit back & Registrar approved?
- MO Constitution requirement met?
- GPA (minimum 2.0 required for graduation)
- Exit Exam scheduled/taken?
- Application for Graduation completed?
(Students should apply for graduation immediately after enrolling for their last semester)

	✓	Freshman Year 1st Semester	16
		BSMT110 Salesmanship	3
R		CAPP125 Microcomputer Applications	3
		BSMT106 Principles of Marketing	3
M		MATH101 Business Math or MATH112 Intermediate Algebra	3
R/E		ENGL101 English Composition I	3
		Wellness Course	1
	✓	Freshman Year 2nd Semester	15
E		BSMT108 Principles of Management	3
E/M		ACCT101 Principles of Financial Accounting or ACCT109 Applied Accounting Procedures	3
P		ENGL110 Business Communications	3
M		BADM107 Personal Finance	3
		BSMT112 Visual Merchandising	3
	✓	Summer Session	4-8
P		BSMT175 Business Management Internship	4-8
	✓	Sophomore Year 1st Semester	15
		SPTH101 Public Speaking	3
		BSMT120 Advertising	3
P		BADM109 Business Ethics	3
		BSMT117 Human Resource Management	3
R/E		HIST101 US History Before 1877 or HIST102 US History After 1877 or POLS101 American/ National Government	3
	✓	Sophomore Year 2nd Semester	16
		BSMT125 Human Relations	3
		BADM103 Legal Environment of Business	3
P		BSMT132 E-Commerce Marketing	3
		Approved Program Elective	3
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		SS120 Employment Strategies	1
Total Credits Required for Degree			65

Approved Program Electives:

Choose from courses in ACCT, ART, BADM, BSMT, CAPP, CIS, ENGL, HUM, LIT, MATH, OADM, PHIL, POLS, PSY, SPAN, SOC (or) SPTH

If you are required to take any BSKL courses, you should take these your first semester

If you need additional credits your first semester, you should take:

BSMT110 Salesmanship
BSMT 106 Principles of Marketing

Not all courses are offered every semester

This worksheet is to be used as a guide and may be subject to change without prior notice.